

Sr. No. 524, 2016
m

NANDA M. RAJKOTIYA
NOTARY
GOVT. OF INDIA



RULES AND REGULATIONS OF O.N.G.C. OFFICERS

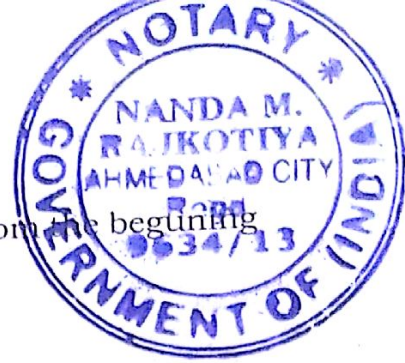
ASSOCIATION.

1. Name of Institute :- O.N.G.C. Officers Association
Will be 24, Nimit Royal, Opp. Uma Party Plot, Motera,
Sabarmati, Ahmedabad and in belowmentioned rules
it will described as "Association".

Objective

- 2.(A) Objectives of association will be as follows :- Officers
working in all branches of association situated in
Gujarat State and in India, there co-operation should
be done and to regularise their relation with owners/
corporation.
2. To Organise good situation for the maintenance and
service of members.
3. To work for the solution of their complaint.
4. To do try for stopping the decrease in employment
and if possible then if the circumstances are proper

Sd/-illegible
Labour Union Deputy Registration Officer
Gujarat State, Gandhinagar



at that time by getting the payment from the beginning
it should be paid.

5. To solve the quarrel between owner and labourer so that the work should not get stopped.
6. To do trial for the arrangement of provisions against illness, unemployment, unempower, old age and death.
7. In cases of accident to do trial to get compensation of members under workmen compensation act.
8. To provide legal aid to members for the matter arising from their service or in regard to it.
9. To do trial of providing aid to members during strick or lock done by the permission of union.
10. To do co-operation with organisation having same objectives specially in India and outside India.
11. For completing the objectives mentioned in this rule officer class people working in all branches of ONGC

Sd/-illegible
Labour Union Deputy Registration Officer
Gujarat State, Gandhinagar



in Gujarat and India they should be helped as per rules of Labour Union.

12. Generally to take other legal steps for enlarging the social, financial and political situation of members.
- B. For completing this objectives various centers can be established in various areas of country India.

For the entrance of general members.

3. Union can frame rules or bylaws time to time for obeying the same any person doing service in ONGC Industry if he had completed 18 years age then he can become general member of union by paying admission fee of Rs.11/- and monthly subscription of Rs.20/-.

For the entranec of general members.

4. Persons who cannot be eligible to become general member of union such persons can be admitted as General Member of union for getting elected or co-opt and during the time period of their designation

Sd/-illegible
Labour Union Deputy Registration Officer
Gujarat State, Gandhinagar

:: 4 ::

they will be general member of union under the provisions of section 22 of Labour Union Act, 1926 their number cannot be 2 or more than 2.

Penalty and attachment.

5. By the permission of administrative committee upto six months and without permission of above committee upto three months member who is not paying monthly subscription cannot remain continue as a member of association but by paying his outstanding subscription he can again get joined in the association.

Benefits.

6. The member who is not the member of association upto minimum six months and who had not paid total subscription, he cannot be entitled to get the benefit given by the association to its members.
7. The subscription of member of association or any

Sd/-illegible
Labour Union Deputy Registration Officer
Gujarat State, Gandhinagar

amount is outstanding that member upto do not pay
the outstanding amount and after the date of payment
of outstanding amount upto the duration of two month
do not get completed he will not be entitled to get
any benefit.

8. If the members of association go on strike without
permission or consent of administrative committee
then they will not be entitled to get any type of
benefits.

End of membership.

- C. The subscription of member of the association which
will be outstanding for more than six months his
membership is considered as come to an end and on
the completion of this six months time period he
cannot remain continue as a member.

Registration of members

9. The name of all members of association and their

Sd/-illegible
Labour Union Deputy Registration Officer
Gujarat State, Gandhinagar



will be made which will be considered as CEC.

Administration of Association.

12. Under the provisions of section 21 of Labour Union Act, 1926 the administration of finance and other matters of association will be done in the administrative committee created of designation holders and other seven persons elected in general meeting. Uptil the new administrative committee is created the same administrative committee will remain continue.

Vacant Place and Suspend.

13. If the designation holder or members of administrative committee get vacant then the administrative committee can fill the place by co-opt members.
14. Any designation holder of association or member of administrative committee for doing any type of cheating or for doing any act against the interest of

Sd/-illegible
Labour Union Deputy Registration Officer
Gujarat State, Gandhinagar

association will be removed by the 3/4 majority of members in the general meeting but the designation holder or member who is removed will be given sufficient opportunity for giving clarification for his behaviour.



Vacant Place and Suspend.

15. The administrative committee by the consent of president will be held once in a month on the day and place decided by general minister.
16. Minimum presence of 1/3 members is required for the number of work of administrative committee. The number of persons is not required for the meeting which is postponed.
17. For the meeting of administrative committee minimum 3 days notice will be given.
18. President and Vice President :- President will be keep head place in the meeting of union/association and

Sd/-illegible
Labour Union Deputy Registration Officer
Gujarat State, Gandhinagar



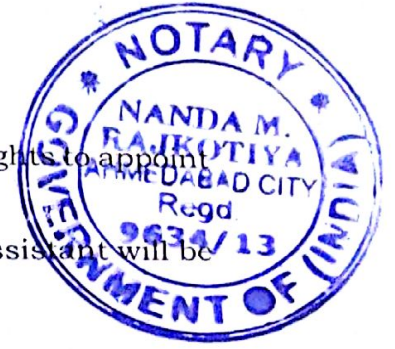
administrative committee, will maintain arrangement,
will do signature in work note and can give casting

vote of president if deems necessary to president at
that time he will have right to call the special meeting
of committee or union, in absence of president any
one vice president will held the place of president.

19. General Minister :- General Minister will keep note
of work of all meeting of association and committee,
will do all necessary correspondence, will keep books
of accounts, will keep eyes on all matters of association,
will keep proper books of accounts of all income and
expense, will show clear fact for the income and
expense, will prepare annual balance sheet. He will
be liable for sending all letters and notices to
registration officer of labour union under Labour
Union Act, 1926. By the advice of president and by
remaining under the approval or permission of

Sd/-illegible
Labour Union Deputy Registration Officer
Gujarat State, Gandhinagar

administrative committee he will have rights to appoint
person for clerical work and all such assistant will be
under the control of general minister.



20. Co and organisation ministers :- Ministers will help to general minister in his work generally. In the absence of general minister one minister out of all will complete his duty.
21. Treasurer :- Whatever amount is accepted time to time in the association for that such amount should be kept in the bank properly that liability will be of treasurer. The administrative committee will do payment or all expenses which are approved. He will have no rights to withdraw the amount from bank without getting prior signature of president or general minister on cheque.

General Meeting.

22. The annual general meeting of all members of

Sd/-illegible
Labour Union Deputy Registration Officer
Gujarat State, Gandhinagar



association will be held in January or February for the belowmentioned work.

- A. To approve the report of work done by association and the accounts which are audited.
 - B. To elect the designation holders and members of administrative committee for the current year.
 - C. To do all types of work produced by the permission of president.
23. If there is requirement of president or general minister at that time he can call the general meeting of members of association and on getting the demand register signed by 1/5 members out of total members of association, he has to call the general meeting within 20 days on getting such demand register. If president or general minister do not call such meeting then the members doing such demand can call such meeting automatically by sending necessary notice

Sd/-illegible
Labour Union Deputy Registration Officer
Gujarat State, Gandhinagar



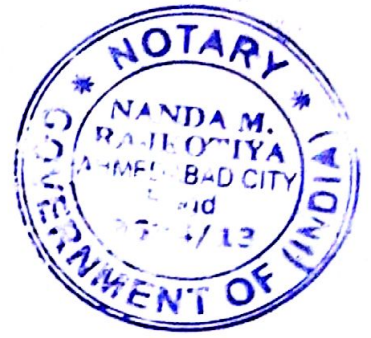
and the work of meeting will be bound to association.

24. Notice of minimum 15 days will be given to the members for general meeting.
25. The working members of general meeting will be required minimum presence of 1/3 members. There is no requirement of corum for the meeting which is postponed.

General Fund.

26. The general fund of association will be made of subscription, donation etc. That amount will be kept reserved in the name of association in Bank or Banks approved by administrative committee and treasurer and president or general minister out of them any one will administer the account. The general minister or treasurer cannot keep the amount of more than Rs.500/- for the current year.

Sd/-illegible
Labour Union Deputy Registration Officer
Gujarat State, Gandhinagar



For which objectives general fund can be spend.

27. Under the provisions of section 15 of Indian Labour Union Act, 1926 the general fund of association cannot be spend except for the belowmentioned objectives.
- A. The salary of officers of association rent and other expenses, payment.
 - B. Accounts inspection, expense of general fund association alongwith payment of administrative expense of association.
 - C. To keep safe to the rights of association or protect them or to keep safe to the rights arising from the relation with person kept on service by member or by owner, when such complaint or defence is done at that time the association or any member has to do complaint or defence in any such legal proceedings.
 - D. Association or on behalf of any of its member to do

Sd/-illegible
Labour Union Deputy Registration Officer
Gujarat State, Gandhinagar



quarrel of workers.

- E. Compensation to members for the expense arisen from the quarrel of workers.
- F. In the event of death, old age, illness, accident or unemployment of members at that time allowance to such members or their refugee.
- G. To carry out the liabilities of life of members under insurance policy or death, illness or unemployment of members under insurance policy or to give such policy.
- H. Provision of benefit of social, educational or religious benefits for the refugee of members or members (alongwith funeral expense behind the deceased member)
- I. Mainly to do discussion for the question arisen in relation to owner or worker or to provide help for keep continuing such magazine.

Sd/-illegible
Labour Union Deputy Registration Officer
Gujarat State, Gandhinagar



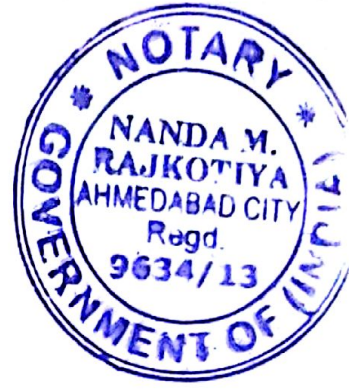
- J. In any financial year expense related to such fund occurred during year at any time upto that time whatever total income is occurred during year i.e. in the general fund of association that and in the beginning of year whatever amount is lying in balance on doing addition of both it should not get increased upto 1/4 part of it with that condition the general fund of association is used for whatever purpose by considering it, it becomes benefit normally to workers in that manner the payment of fund and
- D. Under any conditions given in the notification the appropriate account holder had declared any purpose in the government gazette.

Annual account - inspection audit.

28. As per rule 18 of Gujarat Labour Union Rules, 1963 the administrative committee had appointed legally authorised auditor, will do the audit of accounts for

Sd/-illegible
Labour Union Deputy Registration Officer
Gujarat State, Gandhinagar

:: 16 ::



which association will do necessary provision.

Inspection of books of accounts.

29. On any day except the leave of week during any time when the office of association is open if any member or officer require to be seen or inspected then for that the books of accounts of association should be provided.

Rectification in rules.

30. That the notice of decided amendment should be sent prior to minimum 7 days and at any time by the members presence in general meeting rules can be amended by majority. Changes can be done in it and another rule can be kept in place of one or new can be added.

Dissolution of association.

31. For the dissolution of association except the 3/4 majority of members present in the general meeting

Sd/-illegible
Labour Union Deputy Registration Officer
Gujarat State, Gandhinagar

TRADE UNIONS ACT 1926



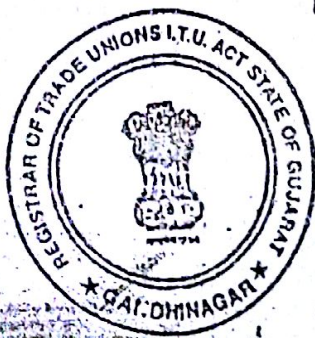
CERTIFICATE OF REGISTRATION OF TRADE UNION

Name of trade union : O. N. G. C. OFFICERS ASSOCIATION,
AHMEDABAD.

Registration No. G-6562.

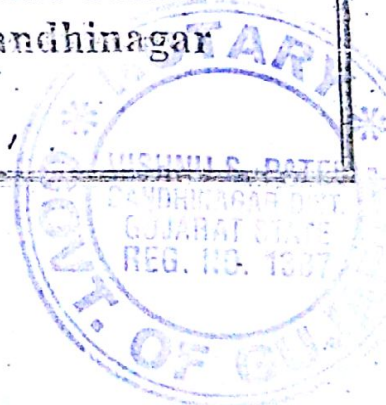
Office of the Registrar of Trade Unions
Gujarat State, Gandhinagar

It is hereby certified that the : O. N. G. C. OFFICERS ASSOCIATION,
AHMEDABAD has been registered under the Trade Unions Act
1926 on this 24th Day of February 2012.



[Signature]
(P. P. JOSHI)
Dy. Registrar of Trade Union
State of Gujarat, Gandhinagar

VISHNU S. PATEL
COM. OF GUJARAT



[Signature]
C. V. P. P. Pandey

[Signature]